

**Minutes for VMLC Meeting
Feb 14, 2025 at 9:30am
Hosted by Zoom**

In attendance: Deleice Ward (Payette), Meg Lojek (McCall), Melanie Cope (New Plymouth-Armoral Tuttle), Timbra Long (Weiser), Sharlene McCaslin (Parma- Patricia Romanko), Lori Clark (Middleton), Marie Guest (Cascade), Sherry Scheline (Donnelly), Doug Baker (ICFL)

Call to Order: Chair Deleice Ward called meeting to order at 9:35am

Approval of Agenda: Motion by Melanie, second by Sherry, motion approved

Approval of Minutes of Previous Meeting 11.8.24: Motion by Meg, second by Timbra, motion approved

Treasurer's Report: Melanie reported that the current balance is \$2,431.40. The expense was for the purchase of zoom which was \$159.90. Melanie is in contact with the people who still owe their dues.

Guest Speaker: Doug Baker (ICFL) E-Rate overview with some question and answer time

Doug had some great slides that showed the general process of E-Rate. If you want to participate in E-Rate, you need to make an account on USAC. File Form 470 to get started, and need to wait 28 days. Idaho Law requires filters on computers, which is one of the requirements to apply for E-Rate. You need to file Form 471 every year no matter what as long as you are in the E-Rate program. State Broadband Reimbursement now has Dropbox for submitting statements. You should make part of your process uploading to Dropbox after you submit your statement for payment.

Old Business:

- **Zoom Subscription** – we are using it for this meeting! The cost was \$159.90, and Melanie will send info so we can all use it. It cannot be used simultaneously, so may have to have a calendar to sign up.
- **Disbanded Rotation Kits:**
 - Deleice – Stem kits are done
 - Lori – Audio CDs are done
 - Meg - DVDs will be available at May meeting

New Business:

- **VMLC Going Forward-** we discussed how many times to meet a year, and if Friday was still the best day. We will send out a survey to all members to get feedback on how often to meet, best day to meet, topics to cover, etc.
- **Discussion: Libraries Friends Groups**
- **Deleice** – used to have Friends group, now they have a library foundation group that meets quarterly, 2 people running it, she funnels volunteers to them and Deleice attends the meetings
- **Meg** – Has a Friends group, she goes to meetings,
- **Maria** – Has a Friends group, they don't have meetings, they do their own thing, not a good relationship

- **Sherry** – Has a Friends group, they are great, they run big fundraisers, goes to all meetings, have a memo of understanding, they get a link on the library website
- **Meg** – Foundation had a large fundraiser for expansion,

Resources for Friends and Foundation Groups:

United for Libraries [United for Libraries Resources for Friends Groups](#) | [United for Libraries](#)

Library Updates – successes in your library this past quarter

Maria – now has new meeting rooms, and has coffee and books for sale in lobby

Melanie- had a Valentine party with a cake walk

Sharlene- have all new trustees since July, working on bylaws and policies, had an open meeting violation and had a visit with attorney

Meg – Proud of staff for learning a lot about Libby – opened an art gallery on blank walls- local Ski Heritage Foundation exhibit with photos and ski boots brought people to the library

Sherry – last August , board had executive session with legal counsel – they are suing the State of Idaho, Raul Labrador, and Eagle Public Library (had a closed door session and removed 60 books)

Deleice – scavenger hunt in library, put up tiny pictures put in all areas of the library, they get so excited! Also uses 3D printer to print prizes . Mayor wanted Santa to come to the library on very short notice, Deleice was able to organize it, and Santa road the firetruck to the library!

Please email suggestions for next meeting.

Adjournment: Melanie motioned to adjourn Deleice second, meeting adjourned at 11:45am

Future Meetings: (subject to change)

- **Friday, May 9, 2025 – McCall Public Library**
- **Friday, August 8, 2025 – Council/Weiser**
- **Friday, November 14, 2025 – Marsing**