

VMLC Meeting Minutes
November 12, 2021
Via Hybrid and Zoom

In attendance were Meg Lojek (McCall), Kevin Tomlinson (ICFL), Melanie Cope (Armorall Tuttle), Sherry Scheline (Donnelly), Sharla Jensen (Homedale), Timbra Long (Weiser),
Teresa Cooper (Horseshoe Bend), Kerri Hart (Garden Valley), Lori Clark (Middleton)

Meg called the meeting to order at 9:37 AM.

Agenda was approved by Sharla Jensen and second by Melanie Cope

Minutes from August 13, 2021 meeting approved by Meg Lojek and second by Sherry Scheline.

Annual Election of Officers

Chair person is Melanie Cope- motion by Meg Lojek and seconded by Sharla Jensen
Vice Chairman is Sharla Jensen- motion by Sherry Scheline and seconded by Meg Lojek

Secretary is Lori Clark- motion by Sherry Scheline and seconded Timbra Long
Treasurer is Kerri Hart- motion by Sherry Scheline and seconded by Meg Lojek

Treasurer report- Kerri Hart reported that the account has a balance of \$1896.00. She also requested for access to mobile deposit because there is not a US Bank in Garden Valley. It was motioned by Sherry Scheline and seconded by Melanie Cope and improved by all for Kerri Hart to have access to mobile banking effective on November 12, 2021.

Circuit reports -

- **Audio-** invoices have been sent out. Kerri said she replaced 84 audiobooks at the end of fiscal year 2021.
- **Videos-** Midvale and Cascade left the circuit but Armorall Tuttle and Weiser joined the circuit. Meg will post the new rotation schedule up on the webpage and highly encourage us all to check that for all rotations before the next meeting. Invoices for the circuit will be mailed soon. After the meeting it was noted Homedale has also left the DVD circuit.
- **Idaho Digital Consortium-** Sherry reported that we have a new IDC board for the next Fiscal year. Cresta Craner is the new secretary and will be sending out the Overdrive magazine subscription invoices so that we can get that bill sent in

before the end of 2021. Magazines will become available on January 1, 2022. There is a committee team for purchasing the last of the ARPA funds. Circulation has had significant growth. Sherry is working on the Overdrive report for each individual library and should have it out to us by the end of November.

- **STEM-** Clay was unavailable but gave a report to Meg. Not a lot of changes. Kits for McCall and Donnelly are available at Payette. Midvale left the STEM circuit.

ICFL Updates- from Kevin Tomlinson

The Idaho Commission for Libraries (ICFL) with funding in part through the Institute of Museum and Library Services (IMLS), is pleased to announce the opening of this year's Best Practices Grant for our Idaho libraries. This grant provides \$500,000 to public libraries for the purpose of implementing library best practices in their own organization. Best practices include such policy and procedures as collection Development and Management, Facilities, Governance and Board Technology. Applications that meet the grant requirement will be awarded on a first-come first serve basis(non-competitive) until the funds are depleted. Publicly funded public libraries in Idaho, who have not received the ICFL Best Practices grant in prior years, are eligible and encouraged to apply. More information: <https://libraries.idaho.gov/best-practices/> Best Practice Grants are due November 15, 2021. There have not been many applications turned in.

Tammy Hawleyhouse is retiring after 29 years. The first week of December is her last week. Everyone wished her the best of luck in retirement.

Kevin reported on other job changes and turnover at the ICFL

There is a new updated Trustee Manual to download if needed.

Legislature is going back into session starting November 15, 2021 and there could be implications involving mask mandates and Idaho Library Laws.

Kevin has taken on another job task of becoming the State Data Coordinator. We are to send questions to him but be aware his answers may not come back as quickly as they would from Jamie during this training session.

Updates:Annual Public Library Statistical report: There is a recording available from the ICFL training, if you have questions. That recording was sent out by Jamie Mott last week and can be found here: <http://libraries.idaho.gov/idaho-library-statistics/> . New census numbers are entered in our reports. There are several new categories that have been added to our report for next year so be aware to gather the correct stats starting now.

VMLC organization survey:

Discussion of having the meeting in person or Hybrid.

- Most of the people in person wanted the meetings back in person
- Hard to rotate all of these circuits if we are not in person.
- Seemed to be some high encouragement to try to meet back in person
- Did not receive any discussion or notes from those on Zoom on their thoughts but it has been mentioned that some libraries are not allowed to meet in person until Idaho is out of a crisis care standards designation.
- VMLC has been very helpful to new library directors.
- No further decisions were made for future in person meetings.

Round Table:

Sherry Scheline and Melanie Cope attended the ARSL (Association of Rural and Small Libraries) conference in person in Reno, NV. They were both enthusiastic and highly encouraged everyone to go to this conference. Sherry was a speaker on social media and gave many wonderful tips. Sherry's best take away was the "Imposter Syndrome" seminar given by Patrick Bodily. Melanie and Sherry both received valuable information and a Resource Guide book for Library Space design. Discussion of getting the First Time Conference Reimbursement Grant was discussed as a way to get up to \$900 reimbursed for the costs. Melanie with the Armoral Tuttle Library received that First Time Conference Grant.

Timbra Long of Weiser Library has had several speakers do presentations. Very successful presentations that had discussions on Military Mental Health, Body Positive, Dealing with Grief during the Holidays and Signs around the Country and their history.

McCall had fun with an outdoor pumpkin carving contest and using the pumpkins to decorate all around the building.

Meetings for 2022 as follows:

- February 11, 2022 at Payette Library
- May 13, 2022 at Donnelly/Cascade Library
- August 12, 2022 at Weiser Library
- November 4, 2022 - TBA- take note it is on the first Friday in November because of the Veteran Holiday.

Meg adjourned the meeting at 10:42am

VMLC Meeting email list:

Amoral Tuttle Library: lbrdirector@gmail.com Melanie Cope

Cambridge Library: cambplib@ctcweb.net Lorrie Robertson

Cascade Library: librarydirector@cascadeid.us

Kevin(ICFL) Kevin.Tomlinson@libraries.idaho.gov

Donnelly Library: director@donnellylibrary.org Sherry Scheline

Garden Valley Library: kerri@gvlibrary.org – Kerri Hart

Homedale Library: librarydirector@cityofhomedale.org Sharla Jensen

Horseshoe Bend Library: hsblibrary@gmail.com Teresa Cooper

McCall Library: mlojek@mccall.id.us Meg Lojek

Middleton Library: director@mymidlib.org Lori Clark

Midvale Library: mcl@mtecom.net Suzanne Ash

Parma Patricia Romanko Public Library: parmalibrarymatters@gmail.com Gina Day

Payette Library: librarydirector@cityofpayette.com Colintermin Directors- Deleice Ward and

Wendy Walker

Weiser Library Librarydirector@weiserlibrary.org Timbra Long