

VMLC Meeting Minutes

February 11, 2022

Via Hybrid and Zoom

In attendance were Meg Lojek (McCall), Staci Shaw(ICFL), Melanie Cope (Armorall Tuttle), Sherry Scheline (Donnelly) Sharla Jensen (Homedale), Timbra Long (Weiser), Clay Ritter Payette) Kerri Hart (Garden Valley), Lori Clark (Middleton), Lorrie Robertson (Cambridge)

Melanie called the meeting to order at 9:34 AM.

Agenda was approved by Meg Lojek and seconded by Sharla Jensen

Minutes from November 12, 2021 meeting approved by Timbra Long and seconded by Clay Ritter

Treasurer's Report - Kerri Hart reported that the account has a balance of \$2116.00. Missing payments for annual dues are: Garden Valley, Cascade, Midvale, and Parma. She also reported that US Bank will not let her in for mobile banking – they have a copy of minutes, but still are “figuring it out”.

Payments from Cascade and Garden Valley are in process.

ICFL Updates- from Staci Shaw

Several Personnel Changes were discussed:

Resignations: Ash Whitwell, Allison Floyd and Jamie Mott

Kevin Tomlinson – **Retired**

William Lamb – **moved to E-Service Program Supervisor**

Dylan Baker – **moved to Deputy State Librarian**

Talela Florko – **New Grants/Contracts Officer**

Currently 2 open ICFL positions:

Public Library Consultant

LibraryTechnology Consultant

William Lamb wanted to remind everyone that E-Rate is in full swing and Form 471 is due March 22. You can email William with questions. Clay has expertise in that area and is willing to help with that also.

Annie Gaines – CE Consultant – getting ready to launch a menu with interactive continuing education sessions. Available for the Board, or staff, just need to schedule a time.

Dylan is taking everything Kevin had scheduled – just send Dylan an email.
The other library consultant position – currently taking feedback from the library community about what might be needed. The field changes, and needs changed, so they are looking at that – need feedback on what might be helpful that they do not offer. Send feedback to Dylan.

Hosted second reconsideration of materials. Jennifer put resources on the ICFL website – need to make sure reconsideration policy is up to date before anything happens. Clay – recommends that it says that person needs to actually have read or watched it in full before putting forth paperwork. Staci – also that person needs to be a patron of the library before submitting reconsideration. Open challenges are happening now in Idaho. Make sure trustees are aware of the procedure. ICFL cannot provide legal advice, but we all have attorneys. Make sure policies are meeting requirements with attorneys. Sherry and Tara - Make sure it includes curriculum, books, programming and displays. Blog post on ICFL website with good resources.

Director Summits – there may be one in the fall. This spring is the Digital Inclusion Summit and the Read To Me Rendezvous. Great chance to network. Registration is open until Feb 21.

Summer Reading – Manual – USB or online only, if no request, auto USB. Should have received it – look around. Mailed in big white envelopes. On the back you will see code for an online manual. Code the same for everyone. Staci set up a **jamboard** for us – actively use it to share ideas – link will not expire. Housed on Staci's google drive – we can move if we want to. Different pages are at the top. Order t-shirts and materials from <https://shop.cslpreads.org/> and order them now, will invoice when shipped. You can order items and sell them as a fundraiser, through 501c3. Not allowed to share artwork outside of the library. Copyright images can be shared with community partners as long as they are not making money off of it. The ICFL website has everything we need for Summer Reading. Access online manual, need to have a log-in, may take a day to approve. Everything on the USB is on the online manual – art, slogans, facebook banners, etc. Posters have not been sent out yet. Staci encourages us to be on a committee – only 2 paid staff positions, all of the rest is volunteer committees. Summit was in December with ideas on programming and serving our community – we can go back and watch them and have staff watch them. Need to apply for “Outreach for Underserved Children ”. Every library can apply for 2 events during summer (1 book for each kid). Summer reading program report due Sept 15 – available in May so you know what info to gather.

Youth Explorer Packets – need to request, sending out in March

Summer Stem Grant – 1st come 1st served.

Scottish Rite Books – we were chosen again this year – yay! Giving \$15,500. Their goal is 3rd grade reading proficiency. Majority k-4 books. They will try to ship at the beginning of May. Can jamboard link to staff for them to add ideas, we can use it to our benefit Staci is willing to do one-on-one with new directors.

Everyone in this group is a great resource for Summer Reading and shared some of these ideas below.

Sherri – outdoor activities, Miss Idaho read books, etc.

Clay – community partners are our most important resources. Zoo passes, Steelhead passes, Aquarium passes. Don't want a cash donation, but would love vouchers. Clay sent out 300 letters envelopes with self-addressed stamped envelopes

Staci - Banks and car dealerships are very competitive. Dentists, gas stations, etc. **Clay**- fountain drink vouchers or free refill coupons. Letter - Whatever you can , and if you can't thanks anyway. Birds of Prey

Gas cards for teens.

Meg- instead of giving ice cream coupon, let the kids be a junior scooper for 10 minutes

Several directors are moving away from trinkets and prizes and moving to group activity – get lego pieces to add to a lego creation or stem kit or activity – several directors got tired of buying things from China.

Digital badges – and physical badges – used button makers for kids to put on backpacks.

Beads for lanyards – more merit based to show what they earned.

Create a slide for prizes on Jamboard!

Chick Fil A is very generous with gift cards and baskets of bling.

Melanie - Will bring jamboard back up in May to review what we have added.

Sherri – shared an example of a teacher of 5th grade who raised salmon and set them free – works with the Nez Perz tribe for eggs – so the library will raise fish this year. Library got a go pro camera with a grant, so PBS used their footage.- Salmon Reckoning is a 30 minute episode. <https://www.pbs.org/video/salmon-reckoning-nimnro/>

Update from Sherri– Watkins Pharmacy, next to Cascade Library, burned to the ground. The fire caused lots of water damage at the Cascade Library. Will probably be able to preserve the books, except board books. Humidity was 98 percent, some books were frozen. 6 week closure. Will need to remodel – there is structural damage. Sherri committed to Cascade for 6 months, and may need to stay longer. We should all have a Disaster Policy with all of the phone numbers.

Donnelly is still available for the meeting in May.

Circuit Report:

- **Audio**- Nothing new to report
- **Video**- Rotation schedule is posted on the VMLC website. Or call/email Meg.
- **Idaho Digital Consortium**- Clay reported that the magazines are up on Libby! **There is a meeting on April 13, 10am, our Spring Meeting.** Lots of new libraries. Clay will get a magazine invoice to Timbra. Our collection is huge and growing. Don't forget you can get books from IDEA partners such as Meridian, Kuna, etc. . Remember to purchase your Overdrive content for the year. If you have ANY questions, please reach out to Clay or the IDC board.

- **STEM**- Clay – shared there are STEM kits! The schedule is on the VMLC website. Please let Clay know if you have any questions

Round Table:

Sharla - Homedale is trying to become a district library. Talked to many people, and have read through the book. Supposed to be getting a legal or land survey. Clay said that you can follow the legal description from the school district, and that counts as a survey. You can get that from the assessor's office. But please double check. Might reach out to Gooding.

Melanie – ordered a UV Sterilization machine with ARPA funds. She can clean 3 books in 1 minute. It is very nice and helpful for the small staff. She asked about anyone having issues with the book series: The Girl who Dared to Think. Her Library has a misprint copy that was recently shared from a patron and now it cannot return through Amazon. It was suggested to try the publisher, since it is too late for Amazon and or may need to order a new one. **Lori** – Go Tell the Bees That I Am Gone – both copies have big black splotches on a page. (**update**: we contacted the publisher, and they will send us 2 new copies.)

Sharla - Are there any training for Youth services coordinator? Staci - said that Jennifer has Story time 101 on ICFL website. ABLE for general library knowledge. Library Juice courses – purchased lots of seats that we can attend for free.

Michael Rosen – Going on a Bear hunt is one of Staci's favorite story times.

<https://www.youtube.com/watch?v=0gyI6ykDwds>

Melanie - Grantwatch.gov – She had a question if anyone had ever paid a subscription to get access at Grantwatch.gov. Clay doesn't like paying for something that is a gamble. A lot of those grants on Grantwatch are available in other places. May be able to search it and contact them directly. Meg suggested the consortium may be able to pay through our funds if all members would have access. We may want to put it on the next agenda.

Timbra – having trouble getting the Statesman Newspaper to deliver to the Weiser Library. Patrons don't want to read it online. And what do you do with old newspapers? Ideas were shared

to possibly have the Statesman deliver 2 copies where they can and she would have to pick it up each day. With old copies, Clay keeps 3 weeks worth and puts old ones on a free table, or saves for projects. Melanie and other city workers take them home for their fireplace.

Staci – Jennifer Redford wanted to let us know that there are only 15 Summer STEM grants left – 1st come, 1st serve! \$500 Grants. Clay - Great for outreach- kids come to lunch just for the STEM kits. The ICFL website has STEM kit ideas. Also, the Kindergarten Readiness Grants will be posted in April or May, so if you need ideas and help, Staci is available.

Agenda Items for the Next Meeting:

Jamboard ideas

Lori Clark Middleton is secretary for this meeting and May, but is interim director. May have to vote in a new secretary.

CE from Annie

Ideas for Consortium Fund spending - get to president well ahead of time to get info on agenda to digest ideas ahead of time

Maybe a 2nd library besides McCall to purchase DVD cleaner and clean DVDs when they get them

Meetings for 2022 are as follows:

- May 13, 2022 at Donnelly Library
- August 12, 2022 at Weiser Library
- **November 4, 2022** – TBA- take note it is on the first Friday in November because of Veteran Holiday.

Melanie adjourned the meeting at 11:30 am

VMLC meeting email list:

McCall Library: mlojek@mccall.id.us

Cambridge Library: cambplib@ctcweb.net

Dylan(ICFL) Dylan.Baker@libraries.idaho.gov

Midvale Library: mcl@mtecom.net

Donnelly Library: director@donnellylibrary.org

Cascade Library: librarydirector@cascadeid.us

Amoral Tuttle Library: lbrdirector@gmail.com

Middleton Library: director@mymidlib.org

Homedale Library librarydirector@cityofhomedale.org

Payette Library: librarydirector@cityofpayette.com

Garden Valley Library: kerri@gvlibrary.org

Weiser Library librarydirector@cityofweiser.com

Horseshoe Bend Library hsblibrary@gmail.com

Parma parmalibrarymatters@gmail.com