

**VMLC Meeting Minutes**  
**May 8<sup>th</sup>, 2020**  
**Via Zoom, Hosted by ICFL**

In attendance were Meg Lojek (McCall), Clay Ritter (Payette), Lorrie Robertson (Cambridge), Staci Shaw (ICFL), Kevin Tomlinson (ICFL), Melanie Cope (Armorial Tuttle), Sharla Jensen, (Homedale), Suzanne Ash (Midvale), Sherry Scheline (Donnelly) and Amelia Valasek (Cascade) .

**Meeting called to order at 9:39**

**Agenda** Sharla made a motion to add filing taxes to the agenda. Agenda change was approved.

Minutes from previous meeting approved

**Treasure's Report:** (from Kerri via email) VMLC account balance \$1,416. Dues will be sent out this month.

- Since the tax information is filed at Sharla's library, Sharla will file the VMLC taxes. Sharla said the password is not working to file online, she will change it.

**Circuit Reports:**

Each circuit participating library is responsible for getting their items to the next library.

- Audio- (Reported by Kerri via email) Paid libraries are Parma, Payette, Weiser, Horseshoe Bend, Cambridge, and Cascade.
- Video- none
- STEM- none

Sherry suggested putting each libraries physical address on the VMLC website. Melanie, Amelia and Sharla will get corrected information to Meg for their library info on the VMLC website. Meg will try to find out how to add Donnelly library to the map on the VMLC website. Meg will find out how to get Suzanne permission to add meeting minutes to the VMLC website.

**ICFL updates with Kevin Tomlinson:**

- Most summer conferences have been cancelled
- Kindergarten Readiness Grants will be available soon
- ICFL has grant money available through the Cares Act to address digital inclusion and related technical support in the context of workforce development and/or broadband availability.
- Some great ideas he mentioned were making local historical photos into puzzles and zoom backgrounds, photograph identification and recording local Covid 19 stories! It would be worthwhile to use grant money on scanners or materials to preserve your local history. The following link is available for this information: <https://libraries.idaho.gov/electronic-resources-for-public-libraries-in-the-time-of-sars-cov-2-and-covid-19/>
- Gets your library meeting minutes and board bylaws up on your website

- Host online story times, book chats and coffee chats. Make your library present during quarantine!
- Clay asked if there is enough room on the Lili database for multiple meeting minutes. Kevin will look into this.
- **Staff changes:** **LeAnn Gelskey** is the new Talking Book Service Program Supervisor at ICfL. She can be reached at [LeAnn.Gelskey@libraries.idaho.gov](mailto:LeAnn.Gelskey@libraries.idaho.gov) or at 208-639-4148.  
**Jennifer Barr** is serving as Interim Director at the Middleton Public Library. You can contact Jennifer at [jbarr@mymiddletonlibrary.org](mailto:jbarr@mymiddletonlibrary.org).  
**Catriona Hardy** is the new Director of the Lizard Butte District Library, in Marsing. You can contact Catriona at [lizardbuttelibrary@yahoo.com](mailto:lizardbuttelibrary@yahoo.com) or at 208-896-1699.

#### Old Business:

- Sharla made a motion to accept the MOU, Scherry 2<sup>nd</sup>ed the motion, motion carries.
- Each library participating in VLMC Circuits will need to sign an MOU for each circuit they participate in. Keep a copy for your records and send one to the library in charge of the Circuit.
- Sherry gave a follow up on Overdrive.
  1. Usage is up.
  2. You can use Cares funds to get Overdrive for your library if you don't already have it.
  3. There are some great job search and interview books available to purchase on Overdrive for your patrons.
  4. With schools not in session, it would be great to buy more children's books for Idaho Digital Consortium.
  5. Sherry also has card sized "How to download Libby app" if you would like some for your library, contact her and she will mail you some!
  6. When ordering on Overdrive, if you go to the help section it will tell you what the acronyms are.
  7. Sherry is working on getting a Zoom training session ready soon

#### New Business:

- There is a transition planning manual link on the Trustee page @ ICFL. It is separated into subjects and can be printed out and put into a binder.
- Meg asked Sharla to help make a "Why Join?" tab on VLMC site. Ideas were discussed on publicizing and recruiting new members for the VLMC. Some of which were: testimonials, add zoom availability, an archived recorded session, a VLMC list serve and promoting it on the Idaho Public Libraries Group on Facebook.
- Staci from ICFL talked about changes to Summer Reading due to Covid 19. In the May Scoop is a link to the revised CSLP programming at home. You can also have kids email or call in their reading minutes. If you do not have the staff to do Summer Reading, you do not have to do it. Even if you already signed up for the Summer Reading Program. If you choose not to do a summer reading program, when you get the Summer Reading Survey, the first question will ask

if your library did a summer reading program, just answer no and you won't need to do the rest of the survey. Any Summer Reading questions, ask Staci.

- Cares Act: Expenses eligible are: personal protective equipment (gloves, face masks, etc.), and anything to expand your libraries Web presence and hotspots.
- Kevin will look into possible Covid funds to cover costs of online summer reading platforms.

Meeting adjourned at 11:30 am

Next meeting: August 14<sup>th</sup>, Donnelly Public Library, 150 East State St., Donnelly, ID 83615

Topic at next meeting: What to do during 2<sup>nd</sup> round of Covid 19 and how to help patrons and community

**Submitted by Suzanne Ash**